



## **BBYO United Kingdom and Ireland**

### **Job Posting**

### **Welfare Officer on Summer Camp 2021**

#### **Overview:**

BBYO is the world's leading pluralist, Jewish teen movement and has been providing exceptional leadership programmes and identity enrichment experiences for 90 years. We offer year-round activities in hundreds of local communities and inspiring world-wide travel experiences enabling teens to explore areas of peer-leadership, service, civic engagement, Israel education and Jewish values. BBYO United Kingdom and Ireland is an independent registered UK charity that works closely with BBYO internationally.

#### **Position Summary:**

The Welfare Officer on Camp will be responsible for the health, safety, and wellbeing of all participants and leaders throughout the residential programme. The Welfare Officer on Camp will work with the Summer Camp Director to effectively support the staff in their work with the camp participants. The Welfare Officer on Camp will also co-act as Child Safeguarding Co-ordinator in partnership with the Camp Director.

#### **Responsibilities Before Camp:**

- Meet before camp with the Camp Director to discuss the medical and welfare needs of camp participants and staff.
- Facilitate Safeguarding Training for the Tzevet (Camp Staff) during select sessions in the week leading up to camp.
- Call or meet with individuals/parents where there are particular needs and create a care plan if needed.

#### **Responsibilities on Camp:**

- Meet with the Tzevet daily to discuss the needs of individual participants.
- Monitor the emotional wellbeing of all participants and staff. Create and adapt care plans as needed in partnership with the Camp Director.
- Contact parents/guardians when necessary, in partnership with the Camp Director.

- Co-Act as Safeguarding Children Co-ordinator, liaising with the Camp Director and BBYO Executive Director, who is the overall Safeguarding Lead.
- Work with the Camp Director to develop and maintain suitable structures for supporting camp staff so that they can in turn support participants appropriately.
- Perform Risk Assessments and Inclusion Assessments for programming, outdoor adventure instructed activities and the camp site.
- Assist with camp adjustment issues and separation anxiety.
- Provide support to the staff as they deal with participant behaviour such as aggression, homesickness, teasing or bullying.
- Be alert to issues that may arise from pre-existing family situations such as a recent death, divorce or serious illness in the family.
- Ensure that all staff work within government and BBYO policies, as laid out in the staff handbook and safeguarding policy.
- Ensure that clear notes, case recordings and accident logs are kept according to our safeguarding policy and maintain confidentiality. Any paper notes must be handed into the Camp Director at the end of camp.

#### **Responsibilities After Camp:**

- Within twenty-four hours of the end of camp, have liaised with the Camp Director and Executive Director and formulated a plan of action for any appropriate follow up cases. Immediately hand over all welfare cases to the Camp Director, in written/electronic form as well as verbally.
- Submit a full evaluation of the camp welfare experience, including an assessment of policies and practices, and suggestions for the future by the beginning of September.

<b>Experience</b>	Essential	Desirable
Successful track record working within education, social, youth, psychology or medical work practice	X	
To have worked with young people aged 11-14 with a range of needs	X	
To have worked with people aged 18-22 with a range of needs		X
Experience of handling complex and/or sensitive issues including mental health, Safeguarding, and special educational needs	X	
To have an understanding of Jewish youth groups and how they operate		X
<b>Skills</b>		
The ability to communicate effectively and sensitively in written and verbal form	X	
The ability to assess the needs of young people, and develop and implement plans to effectively support them during camp	X	
Experience and knowledge of how to handle confidential information appropriately	X	
<b>Qualifications</b>		
Must have or be in training to obtain a professional qualification in teaching, social work, social care, psychology, medical profession or other relevant profession	X	
A valid first aid certificate, or willing to achieve prior to event commencing		X
A valid Level One certificate in Safeguarding or willing to achieve prior to camp commencing	X	
A valid driving license		X



<b>Other</b>		
This post is subject to an enhanced DBS check	X	
Availability for dates of residential camp including pre-camp training	X	

As this post is UK based, all non-EU nationals will require current and valid permission to work in the UK.

All offers will be subject to satisfactory references and an Enhanced DBS Disclosure.

To apply please send a cover letter and CV to Natasha Shaw, Executive Director, BBYO UK & Ireland: [nshaw@bbyo.org.uk](mailto:nshaw@bbyo.org.uk)